

### Housing Minutes 31/1/23

Present: K Dalby, P Jackson, S Park, G Knox  
Apologies: G & C Douglas

- 1 B Sanderson to fit 'systemiser' £160 + labour  
Also to repair issue in one of Gents toilets and leak under sink in the Ladies.
- 2 Security key box: are we covered on Insurance? TC
- 3 Has the boiler been serviced? TC
- 4 Thermostat control for heating has been fitted in lounge. DM
- 5 Coffee machine is proving a success and giving the Club a profit.  
Dec 12<sup>th</sup> - 28<sup>th</sup> : 250 clicks £450 (based on £1.80 per click)  
Bill £158 Profit £292 +  
  
Dec 29<sup>th</sup> – Jan 28<sup>th</sup>: 398 clicks £716.40 (based on £1.80 per click)  
Bill £246.80 Profit £469.60
- 6 PL to do L3 Food and Hygiene and to look into the Licensee for serving alcohol.
- 7 PL working on developing menus and introducing daily routines and practices identified in food safety file.  
Food allergen labels for sandwiches completed.  
Food prices to be reviewed at end of March. Seniors friendlies prices increased to £12.  
Bar prices to be reviewed at end of March.
- 8 PL to ask men about beer preferences, as Carling is losing the Club money.  
GK suggested we stock an alcohol free lager e.g Erdinger.
- 9 PRINTER essential for allergen labels and menus.  
e.g A monthly amount can be set up with HP printers, ensuring we don't run out of ink. SP shared that for £4.49 a month this gives her 100 sheets of printing.
- 10 Proposed Summer hours starting April 1<sup>st</sup>. PL to monitor closely suggested kitchen hours, as well as ensuring we are not over staffing.  
Flexibility of hours at end of day to be considered, depending on demand.

<u>Day</u>	<u>Bar Opening Hours</u>	<u>Kitchen Opening Hours</u>
Mon	10 – 6	11 - 3
Tues	10 – 6	11 – 3
Wed	10 – 6	11 – 3
Thurs	10 – 6	Prepacked sandwiches etc
Fri	10 - 8	11 – 4
Sat	8 – 8	11 – 4
Sun	10 – 6	10 - 4

Locking up will need to be looked at, especially with the lighter nights.