

# WARKWORTH GOLF CLUB

## COMMITTEE MINUTES 08 JUNE 2022

**Present:** GK (Captain), GD (Treasurer), TC (Secretary), DM, PJ (Match Secretary), SP (lady captain), JP, KD, MM, PL, DC, JG

### **Apologies:**

ML (Chair)

In the absence of the Chair the Captain chaired the meeting.

### **Minutes of the Previous Meeting:**

The minutes of the meeting held on 11 May were approved as a true record.

### **Matters Arising not Covered Elsewhere:**

1. There has been no progress on the proposed buggy storage.
2. Updating the honours board is still on-going - delayed due to Covid at the suppliers.
3. The Secretary advised that the proposed branded clothing had attracted just one order and that it seemed members felt it too expensive. Accordingly it was agreed a cheaper provider be investigated.
4. It was clarified that the item on the April expenditure to Ryton Electricals was for purchase of light fittings at cost.
5. The greenkeeper has been given access to the HDID booking sheet.
6. Discussion on spending the £1,000 donation from GY was deferred in the absence of the Chair.
7. Appropriate PPE for the cleaner has been ordered.

### **Correspondence:**

None

### **Membership and Finance:**

The Treasurer tabled the May figures

#### Income

Green fees £3,070

Membership £4,010

Bar/catering £7,190

#### Expenditure (major items only)

Green wages £3,516

Bar Wages £3,085

Machinery purchase £6,840 (new course transport)

Greens Exp £880

ADT (security) £900

Utilities £118

Bar stock £2,480

The Secretary took members through the mid-year financial update that had been circulated previously. Overall the Club is performing reasonably well and the present projection is for a year-end deficit of £2,700 which bearing in mind the unplanned purchase of the vehicle and the second

fairway waterer is a good outcome.

#### Key variations

Income: membership £8,000 over budget; green fees £3,000 over budget

Expenditure: EG subscriptions £1,400 under budget; rent £3,00 over budget; asst greenkeeper wages £11,00 over budget (this is due to an incorrect calculation in the budget); machinery purchase £7,000 over budget.

It was agreed to increase the green-keepers pay by 3.5% backdated to 1 April.

#### **Greens Matters:**

DM took members through the previously circulated Greens Cttee minutes. There were no matters that needed committee action.

JG asked about progress on seeking grants. This is being handled by the Chairman and will be re-visited at the next meeting.

#### **Handicaps/Competitions:**

1. The Handicap Secretary highlighted the number of gaps in the Saturday competition sheets. Accordingly it was agreed that three slots would be reserved for visitors and not be available for competition booking.
2. The Secretary will give the HC Secretary a copy of the Field Day start sheet so that action can be taken to ensure all visitor cards can be entered on the day.
3. The Secretary noted there are no Club members entries for the Summer Open on Sunday 26 June.
4. The HC is liaising with DC over a date for the Whisky foursomes.

#### **Captain's Matters:**

The Captain advised that the outing to Tynemouth had been a great success.

#### **Ladies' matters:**

No matters

#### **Juniors' Matters:**

The HC Secretary reported that the Junior Golf Tour event had gone well.

#### **Seniors' Matters:**

None

#### **Personnel:**

None

#### **House/Social Matters:**

KD took members through the previously circulated House Committee minutes. Currently there are a number of matters being taken forward - notably gents toilets, re-wiring. Currently no committee decisions needed but there may be when prices for the various jobs are known,

Noted that two staff are taking the L2 Food Hygiene course and that the Club should pay the relevant fees.

JG reported some grease build up in the kitchen and queried if the filters need cleaning. KD will look into this.

### **Update on Incorporation**

In the absence of the Chair the Secretary gave an update. Key current matter is that the draft Instrument and Articles are with a solicitor for checking.; This will incur a cost of £600 that is now included in the updated budget.

GD advised that the 2021 accounts are still being prepared - there is an issue in dealing with the previous Galley franchise. It was emphasized that we must have 2022 audited accounts and that we need to contract with an accountant to prepare statutory account for the proposed company.

### **Health and Safety:**

No matters

### **Marketing:**

None.

### **Jubilee Event:**

Agreed that the winners of the Jubilee golf tournament should be presented with commemorative medals.

It is essential to meet the requirements of the grant that images are updated to the NCC website. The Captain will liaise with Abbie on this.

### **Succession Planning:**

It is essential there is succession planning ready for the new Chair/Secretary/Treasurer next year. The Secretary is working with PJ ready for a smooth hand-over over the secretary role. However, we need to identify both a Chair and Treasurer. PJ indicated interest from a member.

### **AOB:**

1. The Captain said that we need to enable disabled access. This could attract a grant and was deferred until the next meeting.
2. It was requested that there be a rake in the practice bunker.

### **Date of Next Meeting: Wednesday 13th 7.00 p.m.**

The Secretary advised that he will not be at the meeting so gave his apologies in advance.